



*Honour Christ, build community and
'grow in grace and knowledge'
2 Peter 3:18*



Phone 02 6662 5599



Email admin@ccs.nsw.edu.au
Web www.ccs.nsw.edu.au



PO Box 30 Casino NSW 2470
93 Manifold Road North Casino



Office Hours
Mon - Fri 8.00am - 4.00pm
ABN 93 392 520 152

POSITION: SCHOOL BUS DRIVER

CLASSIFICATION: School Operational Stream Level 2

This Position is Directly Responsible to the Business Manager

REQUIREMENTS

- Hold and maintain a current NSW Medium Rigid Driver's License.
- Hold and Maintain a current NSW Diver Authority.
- Hold and Maintain a current NSW Working with Children's Check.
- Be actively involved in a local Church.
- Maintain a personal Christian Lifestyle to keep in line with the school vision.

GENERAL RESPONSIBILITIES

- Picking up students from scheduled bus stops and transporting them to school, and returning them in the afternoons.
- Ensure bus travelers behave as required in the Bus rules and notify the relevant coordinator of continued breaches and/or unacceptable behavior.
- Ensure all safety checks and pre trip checks are carried out before each trip. Check fluid levels and ensure they are kept at manufactures specifications and ensure the vehicle has adequate fuel for each trip undertaken.
- Be available for local excursions and camps as required from time to time
- Return all completed documentation to the Business Manager at the end of each month.
- Submit all fuel dockets to the Finance Clerk each month.
- Notify the Business Manager of any issues, or defects affecting the safety of the vehicle or passengers immediately.
- Notify the Business Manager when the vehicle is due for scheduled servicing, or requires repair, and ensure these are undertaken as instructed.
- Sweep the inside of the bus, and empty rubbish bin daily, clean the interior including glass weekly.
- Clean exterior at least once a week.
- Keep records and documentation as required by law and the school.
- Be available for training if and when required by the school.





CASINO CHRISTIAN SCHOOL

*Honour Christ, build community and
'grow in grace and knowledge'*
2 Peter 3:18



Phone 02 6662 5599



Email admin@ccs.nsw.edu.au
Web www.ccs.nsw.edu.au



PO Box 30 Casino NSW 2470
93 Manifold Road North Casino



Office Hours
Mon - Fri 8.00am - 4.00pm
ABN 93 392 520 152

Conditions of Employment

The successful applicant will be employed in accordance with the terms and conditions of the *NSW Christian Schools General Staff Multi Enterprise Agreement 2020 - 2023*

The Salary level for this position is School Operational Services Level 2 (two) starting at step 1 (one). A broken shift allowance is payable according to the conditions of the above agreement

The successful applicant will be employed during Term time only. With annual leave paid during the Christmas Holiday Break. Casual work will regularly be available for school outings and camps

Hours of duty are generally 7:00 am to 9:15 am, and 2:45 pm to 5:00 pm.'

